

(888) 508-5054 • Fax: (469) 621-5605 ExhibitorSupport@freeman.com

For more information, please call during our regular business hours: (Mon-Fri 8:00AM - 5:00 PM)

## **OUTBOUND SHIPMENTS**

## ALL DRIVERS MUST PROVIDE THE FOLLOWING INFORMATION TO PICK UP FREIGHT FROM A SHOW:

- BOOTH NUMBER
- 2. EXHIBITOR'S NAME
- 3. DESTINATION OF THE FREIGHT (CITY AND STATE)
- 4. CARRIER'S NAME (OR BROKER'S NAME)
- 5. AREA WHERE VEHICLE IS PARKED

THERE MAY BE A WAITING PERIOD BEFORE THE FREIGHT IS READY TO BE PICKED UP PLEASE WAIT IN THE MARSHALLING YARD UNTIL YOU ARE DISPATCHED FROM THE FREIGHT CLERK

IF YOU DO NOT HAVE ANY OF THE REQUESTED INFORMATION PLEASE CONTACT YOUR DISPATCH FOR ASSISTANCE





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Submit order forms here

EVERY OUTBOUND SHIPMENT WILL REQUIRE A MATERIAL HANDLING AGREEMENT AND SHIPPING LABELS. WE WOULD BE HAPPY TO PREPARE THESE FOR YOU AND DELIVER THEM TO YOUR BOOTH PRIOR TO SHOW CLOSE. TO TAKE ADVANTAGE OF THIS SERVICE, PLEASE COMPLETE AND RETURN THIS FORM TO THE FREEMAN SERVICE CENTER.  SHIPPING INFORMATION  SHIP TO: COMPANY NAME:  DELIVERY ADDRESS:  CITY:  PROVINCE:  PHONE#:  STATE/ PROVINCE:  ATTN:  SPECIAL INSTRUCTIONS:	NAME OF SHOW: PGA Merchand	ise Show 2023 / January	25-27, 2023	
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Select Desired Number of Labels:	_	le:		

Once your shipment is packed and ready to be picked up from your booth, please return completed the Material Handling Agreement to the Freeman Service Center. If no outbound information is submitted, Freeman reserves the right to return the freight back to the company address on file at the exhibitor's expense.