



## **Exhibitor Badge Registration**

### **Important Notes:**

- ❑ **Exhibitor Badges** are for personnel representing your booth or any full-time company employees. Exhibitor badges allow access to the show floor during set-up, show days, and dismantling periods.
- ❑ **Distributor/ Independent Sales Rep badges** are for your designated sales distributors and sales reps.
- ❑ **Online Exhibitor Registration** - [Click Here www.PGAshow.com](http://www.PGAshow.com)

### **Badge Allotment:**

- ❑ Badges are allotted by your total assigned square footage as follows:

<b>100-400 sq. ft.</b>	<b>5 badges per 100 sq. ft.</b>
<b>401-800 sq. ft.</b>	<b>4 badges per 100 sq. ft.</b>
<b>801 sq. ft. +</b>	<b>3 badges per 100 sq. ft.</b>
- ❑ Only Exhibitor badges count toward your allotment.
- ❑ Badges over allotment are \$25 per badge before 1/24/10 and \$50 per badge on-site.
- ❑ Badges over allotment must be paid for at the time of the request.
- ❑ Badges ordered but not used will count as part of your allotment. However, you may exchange an unused badge at the show for a new name at no charge.
- ❑ **Pre-registration deadline for Exhibitor badge requests is Monday, January 4th, 2010 for mail/fax registration requests. Online registration will remain open throughout the show.**

### **NOTE:**

- ❑ Please do not issue Exhibitor Badges to buyers, suppliers, vendors, or individuals who will not be working in your booth. Your cooperation in this will assure that we have accurate category counts and help maximize security at the show.

**Questions? Please call 1-800-840-5628**