

## Caddie Service Information

To help efficiently manage the move-in and move-out of this event, Freeman will provide POV Cart Service. Please read the information below carefully to confirm qualifications, availability, and directions.

### Definition

Privately Owned Vehicles are defined as cars, pick-up trucks, vans, and other trucks primarily designed for passenger use, not cargo or freight. Vehicles that do not qualify for this service, or that have material that requires mechanical assistance to unload, will be directed to the loading docks or Freeman Marshalling Yard.

Workers equipped with a flat cart scooter will assist exhibitors with unloading. Each cart will handle a load approximately 3' wide x 4' long x 3' high. Freight must not exceed 300 lbs. For safety reasons, it will be the judgment of the freight supervisor if the load can go higher than 3 feet. Cart Service includes storage of empty cardboard/product boxes at no additional charge. Empty stickers for your cartons and cases will be provided for this service.

### Rates:

This service is available at a round trip rate of \$138.00 per trip (from the dock to the booth and the booth to the dock) or \$96.80 one way.

### Directions:

To receive this service, proceed directly to the facility and check in at the designated POV Check-in area for staging, checking in, processing paperwork and determining if vehicles are qualified for Cart Service. There will be signage posted to direct you.

Two people must be with the vehicle - one to accompany the product to the booth and one to remove the vehicle from the area.

The determination of Cart Service versus Material Handling will be made at the discretion of Freeman management. Any disputes will be handled at the time of unloading.

### Availability:

Cart Service will be available during move-in and move-out.

Please visit the Freeman Service Center to complete and/or submit an Outbound Material Handling Agreement.

Please note: We anticipate that during peak periods, wait time can exceed 2-3 hours  
subject to change.

Vehicles that qualify:



Sedan



SUV



Pickup



Van

Vehicles that do not qualify:



Trailer



Commercial Van



Rentals



Bobtail



Stakebed

Applicable taxes will be applied to your order and invoiced accordingly based on specific venue jurisdiction but may also be based on the jurisdiction of where services are performed or your headquarters.

subject to change.